

girl scouts 
of southern arizona



2025

GIRL SCOUTS
TAKEOVER

Leader Packet

Believe in the Power of the Girl

girlscoutsoaz.org

Girl Scouts Takeover Southern Arizona
in celebration of International Day of the Girl

About Us

Girl Scouts of Southern Arizona, based in Tucson and serving the region from Yuma to Graham and Greenlee County, is a nonprofit organization dedicated to empowering youth with the confidence, determination, and skills to thrive in today's world. Beyond cookie entrepreneurship, Girl Scouts bring their dreams to life, discovering their strengths and rising to challenges through inclusive programs. Whether climbing trees, advocating for climate justice, hiking trails, or making lifelong friends, Girl Scouts are empowered to be their best selves, supported by trusted adult mentors and a vast alum network. Every activity, from earning badges to selling Thin Mints, fosters curiosity, kindness, and a can-do spirit. Girl Scouts not only build their skills but also form lasting friendships, gain problem-solving abilities, and develop the confidence to tackle life's challenges, all while having fun and creating a better world.



Our Mission

Girl Scouting builds girls of courage, confidence, and character, who make the world a better place.

The Girl Scout Promise

On my honor, I will try:
To serve God* and my country,
To help people at all times,
And to live by the Girl Scout Law.

The Girl Scout Law

I will do my best to be
honest and fair,
friendly and helpful,
considerate and caring,
courageous and strong, and
responsible for what I say and do,
and to
respect myself and others,
respect authority,
use resources wisely,
make the world a better place,
and be a sister to every Girl Scout.

**Members may substitute for the word God in accordance with their own spiritual beliefs.*

What is Girl Scouts Takeover (GSTO)?

Girl Scouts of Southern Arizona (GSSOAZ) believes in the power of the girl!

Inspired by Plan International's #GirlsTakeover movement and in celebration of International Day of the Girl, Girl Scouts Takeover connects young women with local community leaders for hands-on professional experiences to combat gender disparities in the workplace and empower girls to become leaders of tomorrow.

Government



Business



Media

What to Expect

Our Girl Scout participants (Leaders in Training), teen girls in 9th-12th grade, will be pre-screened and well-matched with their Takeover partners before the activities begin. These young women are ready for the challenge; this is NOT just another 'take your daughter to work day'!

Prior to Takeover, Community partners, or Leaders, are expected to:

- Choose a day that best accommodates their schedule during the week of Girl Scouts Takeover, which happens in September.
- Review, in advance, the safety guidelines and be sure to follow them throughout your Takeover day.
- Have activities planned in advance for optimized coordination with Girl Scout Staff.
- Connect your marketing team with Girl Scout marketing team to best plan coverage for this event.

On YOUR Takeover day, Community partners, or Leaders, are expected to:

- Share your leadership journey, involve your Leader-in-Training within your work, and include her in meetings and tasks.
- Have lunch with your match—inclusion of your team is encouraged.

Girl Scout Staff is happy to support you! Please reach out to gstakeover@girlscoutsoaz.org for any questions or if you are in need of assistance.



Save the Date

Pima County Takeover 2025:
September 15-September 19

Other Counties Takeover 2025: September 25-26

Choose a day that best accommodates your schedule and that will allow you to share interesting aspects of your position with your Leader In Training.
We recommend a 5-hour block of activities.

Remember, we are here to help!

A Note About Safety

We take our duty to protect our girl members very seriously. As a Girl Scout Volunteer for the day, you'll be expected to follow certain child protection guidelines.

- We may need to run a background check; Your authorization to run the check is simple, quick and is done online.
- No adult is ever alone with your Girl Scout team member in a space that cannot be observed and interrupted by others - this includes car rides, so please plan accordingly.
- Meet the adult dropping her off at your workplace and ensure she's picked up by an adult she knows at the end of the day.
- If your plans for the day takes you away from the designated office location, we ask that you let us know in advance.
- Treat any health history and emergency contact information sensitively and destroy it after the event is over.

Tips and Tricks

5 Tips for working with your Leader in Training

- 1** Find common ground; ask her about her hobbies, interests, and goals to help build trust and respect.
- 2** Set clear expectations for the day; provide detailed instructions and communication for any task you would like her to do.
- 3** Be a role model; she will look to you to set the tone for the Takeover and to know how to act in your professional setting.
- 4** Be patient and provide positive reinforcement; she needs to know that it is safe for her to try new things and make mistakes.
- 5** Be prepared to adapt; be flexible and open to new methods of engagement based on your individual Leader in Training.



Example Day Plan (1)

An example of how a day could look for a Leader in Training.

10 a.m. Leader in Training is dropped off by caregiver at designated place, and is met by Leader and Team.

10 a.m. Leader gives Leader in Training a tour and explains what a typical day looks like in their job.

11 a.m. Leader allows Leader in Training to try an aspect of their job and guides them through that process.

Some examples:

- Creating a meeting agenda
- Preparing a PowerPoint presentation
- Managing and tracking inventory
- Read a budget and create visuals to help other interpret it

If you need help coming up with a relevant hands-on activity for your Leader in Training, please reach out!

Noon Leader (and their team) takes Leader in Training out to lunch - this will give you a chance to get to know each other in a less formal way.

1 p.m. Leader allows Leader in Training to spend time shadowing other team members, learning about their positions and doing any hands-on experiences they can provide.

2:30 p.m. Debrief and reflections.

3 p.m. Leader and Team make sure Leader in Training is safely picked up by their caregiver.



Example Day Plan (2)

An example of how a day could look for a Leader in Training if you have invited them to attend a special work-related event.



1 p.m.

Leader in Training is dropped off by caregiver at designated place, and is met by Leader and Team.



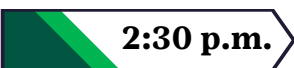
1 p.m.

Leader (and their team) takes Leader in Training out to lunch - this will give you a chance to get to know each other in a less formal way. Leader can use this time to explain what a typical day looks like in their job.



2 p.m.

Leader gives Leader in Training a tour.



2:30 p.m.

Leader, team, and Leader in Training prep for special event the Leader in Training will attend and discuss how/if the Leader in Training might participate (e.g. board meeting, council meeting, committee meeting, court proceedings, etc.)

Some examples:

- Creating a meeting agenda
- Preparing a PowerPoint presentation
- Helping Leader practice a speech

If you need help coming up with a relevant hands-on activity for your Leader in Training, please reach out!



5 p.m.

Leader in Training attends (and ideally participates in) Leader's event.



6 p.m.

Leader and Team make sure Leader in Training is safely picked up by their caregiver.



Contact Info

gstakeover@girlscoutssoaz.org

Day of Girl Scouts Takeover Contacts

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Scan the QR code to see videos
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