

Girl Scouts of Southern Arizona Cookie Booth Standards

Girl Scout Cookie Booths are a fun, high-visibility way to participate in the Cookie Program. They help build skills, raise funds for their troop, and increase awareness of Girl Scouting in the community. These standards ensure a safe, respectful, and equitable experience for all participants, businesses, and customers.

Definition

A cookie booth is any location where Girl Scouts sell cookies in a stationary, public-facing setting. All such sales—whether at a store, parking lot, community event, or similar—are considered cookie booths.

General Guidelines

- All booths must be pre-approved by the council.
- Booths are troop-based activities and participation must be offered to all members of the troop.
- Booths may be run by a single Girl Scout and caregiver if no others are available.
- Individually registered Girl Scouts (Juliettes) may host their own booths and are treated as a troop for approval and participation purposes.
- Cookie booth participation is optional and is not required for any Girl Scout.

Supervision Requirements

- Booths where any Girl Scout is not accompanied by their own caregiver (parent or guardian) require 2 registered and background checked Girl Scout volunteers.
- Booths that have all members under the direct supervision of their own caregiver do not require adults to be registered and background checked UNLESS the booth is using troop inventory and/or troop finances.
 - NOTE: Best practice would be to still have 2 adults present in case of accidents or needed breaks.

- Caregivers are encouraged to register as a volunteer and submit a background check to help support the full troop experience.
- Premium booths require 2 Girl Scouts and thus 2 registered and background checked adults.

Booth Types

Council Secured Booths

- Council coordinates directly with business partners.
- Troops may not contact these businesses directly.
- Booth times cannot be traded or transferred between troops without notification to Council to make the change in eBudde.
- Instructions specific to these booths will be shared in eBudde or via council communication.
- Details of a council booth (location, address, date and times) may be posted on social media along with the **troop Digital Cookie** link.

Troop Secured Booths

- Troops may request approval to host booths at locations that
 - Are not already partnered with the Council (*i.e.*, listed in eBudde)
 - Are not on the **Do Not Contact** list. **can we link?**
- You are responsible for communicating with the location, **securing written approval**, and following the business's guidelines. **Can we link the troop booth request form?**
- All such booths must be submitted to the council at least one week in advance.
- Approval from council must be received through eBudde before advertising or setting up any Troop Booth.
- Details of a troop booth (location, address, date and times) may be posted on social media along with the **troop Digital Cookie** link.

Cookie Stands

- Cookie Stands are booths set up on private property owned by the Girl Scout family or friend.
- These booths require **1 Girl Scout** who must be supervised by her own caregiver.

- Cookie Stands should not use troop inventory or troop finances
- Cookie Stands do not require pre-approval from council.
- The address of a Cookie Stand should not be posted online; a Girl Scout may make posters directing customers to the location

Behavior and Expectations

- Girl Scouts and adults must follow all guidance from the council and from the booth location manager.
- Practice respectful, friendly, and professional customer service at all times.
- All booth participants must follow safety protocols, including proper handling of product and money.
- Do not fight or argue with one another or customers.

Advertising Booths

- No booth should be advertised until it has been approved by council through eBudde.
- Details of a booth (location, address, date and times) may be posted on your social media along with the **troop Digital Cookie** link.
- Cookie Stands cannot be advertised online; signs/posters may be put up directing customers to the Cookie Stand (please be sure to follow any HOA/neighborhood rules regarding this) and remove when done.

Samples & Donations

- **Samples** may not be offered due to health code regulations and food safety.
- **Monetary Donations** may only be collected as part of an official council donation initiative (e.g., Care to Share).
 - Containers must clearly indicate the donation purpose (Care to Share or a Troop Donation Project).
 - Monetary donations from customers are NOT troop donations and must be applied towards cookies during the cookie program.

Reminders

- Booth guidelines and updates are published annually and may be shared via email, printed guides, or online systems like eBudde.
- Any violation of these standards may result in removal of booth *privileges*.