

Girl Scout Bronze Award Project Proposal Instructions

The Girl Scout Bronze Award™, the highest award a Girl Scout Junior can earn, gives you the chance to do big things and make your community better in the process.

This Project Proposal is to be used by you (and/or your team)—a registered Girl Scout Junior in grades 4 or 5—with assistance from your adult Girl Scout volunteer leader to gain approval for your Bronze Award project idea **BEFORE** continuing your project.

This form will help you think through the details of your project, helping make sure you have a plan in place that will set you up for success early on. Let's get started!

How to complete this form:

1. Familiarize yourself with Bronze Award guidelines: review the *Guide to Going Bronze*.
2. Read the Bronze Award Project Proposal questions ahead of time and think about your answers. If you are working in a group, fill it out together! You can work with a team of up to seven other Juniors or on your own. One form should be completed per project.
3. Complete and submit the Bronze Award Project Proposal. Approval is necessary at least 30 days **BEFORE** the project may continue.

A few friendly reminders:

- Finish your Bronze Award Take Action™ project and Final Report by September 30 of the year you or your oldest team members complete 5th grade. Submit the report to awards@girlscoutsoaz.org.
- To be recognized during the current membership year at the Young Women of Distinction event in the spring, the project must be complete and the Final Report must be submitted to awards@girlscoutsoaz.org no later than February 1.
- Take photos and/or video to document your project along the way—you'll be asked to share them after approval of your Final Report!
- The Final Report will require updating and reflecting on your approved Project Proposal. Keep a copy of this Project Proposal so you can answer the questions more easily.
- When the Bronze Award project winds down, the outcome may not be exactly as planned. That's OK! Girl Scouts earn the Bronze Award as long as award requirements have been met. What Girl Scouts learn in the process about themselves and the world around them is what's most valuable. Look at any unexpected twist as a learning opportunity.
- If your project ends up significantly changing from your current Project Proposal, please contact awards@girlscoutsoaz.org to let them know and they will advise you on next steps.



Girl Scout Bronze Award Project Proposal

Council _____

Team members: Confirm the full names of each Girl Scout on the project. Please include troop number, current grade, email, and mailing address.

Full Name	Troop Number	Current Grade	Email and Mailing Address

List additional adult resources:

	Responsibilities	Name	Email	Phone Number
Troop/Group Leader*	Managing guidelines for any project donations, money-earning activities, or use of troop funds and approvals, where relevant			
Adult Girl Scout Volunteer Supervisor*	Bronze Award project team supervision, including managing safety and Bronze Award procedures			

*Volunteers in these roles must be registered and background checked.

Prerequisite: Provide the Junior Journey title, completion date, and reflection for each team member.

Team Member Name _____

Prerequisite Junior Journey	Date Completed	What did you do?	What did you learn?	What would you do better, or differently?

Team Member Name _____

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Prerequisite Junior Journey	Date Completed	What did you do?	What did you learn?	What would you do better, or differently?

Team Member Name _____

Prerequisite Junior Journey	Date Completed	What did you do?	What did you learn?	What would you do better, or differently?

Tell us about your project plan:

Project Title _____

Proposed
Start Date _____
(Must fall within dates of Junior membership)

Proposed
Completion Date _____
(Must fall within dates of Junior membership)

1. The issue the project will address is... (Please include a 3–4 sentence description. See the *Junior Workbook for Earning Your Bronze Award, Step 4.*)

It matters because...(Please include a 3-4 sentence description. See the *Junior Workbook for Earning Your Bronze Award, Step 4.*)

2. My target audience (who is going to benefit) is... (Please include a 1–2 sentence description. See the *Junior Workbook for Earning Your Bronze Award*, Step 4.)

3. **Community members who I contacted or partnered with** to research my issue and find the root cause (See *Junior Workbook for Earning Your Bronze Award*, Step 2.):

Name	Organization	How might they help?

4. A **root cause** of my issue is... (Please include a 3–4 sentence description. See the *Junior Workbook for Earning Your Bronze Award*, Steps 4.)

5. My team's project idea is... (Please include a 3–4 sentence description of your project, including the desired result and how it addresses the root cause of your issue. See the *Junior Workbook for Earning Your Bronze Award*, Step 5.)

6. Try it: Describe how you will try to make your project sustainable (Check the boxes that apply. See the *Junior Workbook for Earning Your Bronze Award*, Step 5.)

[Optional]

7. Please provide a description of your team’s **leadership**. (See the *Junior Workbook for Earning Your Bronze Award*, Steps 2 and 6.)

Name	Leadership Roles	Responsibilities

8. Bronze Award projects sometimes require money or nonmonetary donations of goods. If your project requires this, then please estimate supplies/donations needed and potential costs. A budget worksheet with actual supplies and costs will be required with the Final Report. (See the *Junior Workbook for Earning Your Bronze Award*, Step 6 and the template pages.)

Supplies/Donations	Cost (even if \$0)

9. Check ☐ **Yes** to indicate you are aware that each individual team member should spend approximately 20 hours working on their Bronze Award project and will maintain a time log. (See the *Junior Workbook for Earning Your Bronze Award*, Step 6 and the template pages.)

Signature Page

We*—the Girl Scout Junior(s), troop/group leader, and adult Girl Scout volunteer supervisor—agree and understand that the Bronze Award Project:

- Cannot be just a collection or donation drive. Donations may be part of a larger Bronze Award project.
- Cannot be a fundraiser for another organization, program, or individual.
- Is not simply volunteering time for another organization in an already existing project.
- Cannot be done by multiple teams. Only one team (1–7 Girl Scouts) may collaborate on each Bronze Award project.
- Is a Take Action project, not a community service project—even if the community service project is very large and takes a lot of time and hard work.

I, Girl Scout Junior, have read and understand all the requirements and guidelines specific to the Girl Scout Bronze Award as outlined by the *Junior Workbook for Earning Your Bronze Award* and council-specific requirements. I am aware of all deadlines for the Girl Scout Bronze Award. Should any major plans change, I will contact the person who approved my proposal.

Girl Scout Signature _____
(by typing my name above, I certify that the information is correct)

Date _____

Girl Scout Signature _____
(by typing my name above, I certify that the information is correct)

Date _____

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(by typing my name above, I certify that the information is correct)

Date _____

I, the Girl Scout troop/group leader, have reviewed the above Girl Scout Bronze Award Project Proposal. I am aware of the requirements and guidelines outlined by the *Adult Guide for Earning the Bronze Award* and the *Junior Workbook for Earning Your Bronze Award*, as well as council-specific requirements and believe this project aligns with those requirements.

Signature _____
(by typing my name above, I certify that the information is correct)

Date _____

*Adults may cover multiple roles in the Bronze Award process.