

GIRL SCOUTS OF SOUTHERN ARIZONA

JULIETTE SUPPORT

**Supporting her through  
her unique Girl Scout path**



# **Juliette Mentor Orientation**

BUILDING GIRLS OF  
COURAGE • CONFIDENCE • CHARACTER

# A Letter from Our CEO



## Dearest Juliette Mentor,

Welcome to the sisterhood of Girl Scouts! Thank you for taking an active role in the leadership development of your girl. As a Juliette Mentor, you will have the beautiful opportunity to see your girl grow in curiosity, risk-taking, and finding her interests and passions. Because of you, your girl will explore the outdoors, discover the wonder of STEM fields, achieve goals through entrepreneurial programs, and work to solve community issues. There are endless possibilities for not only your Juliette girl but for you as well.

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You too, will grow in leadership and learn new skills. Though it may feel daunting at times, please remember to not only have fun and enjoy the ride but that we are here to support you both in this incredible journey! I thank you for investing time in building girls of courage, confidence, and character who will make our world a better place. I look forward to hearing all about your adventures!

On My Honor,

Kristen Garcia-Hernandez  
CEO, Girl Scouts of Southern  
Arizona





# Juliettes

choose their own  
adventure

Upon completion of this orientation, you will have achieved the following objectives and to-do's:

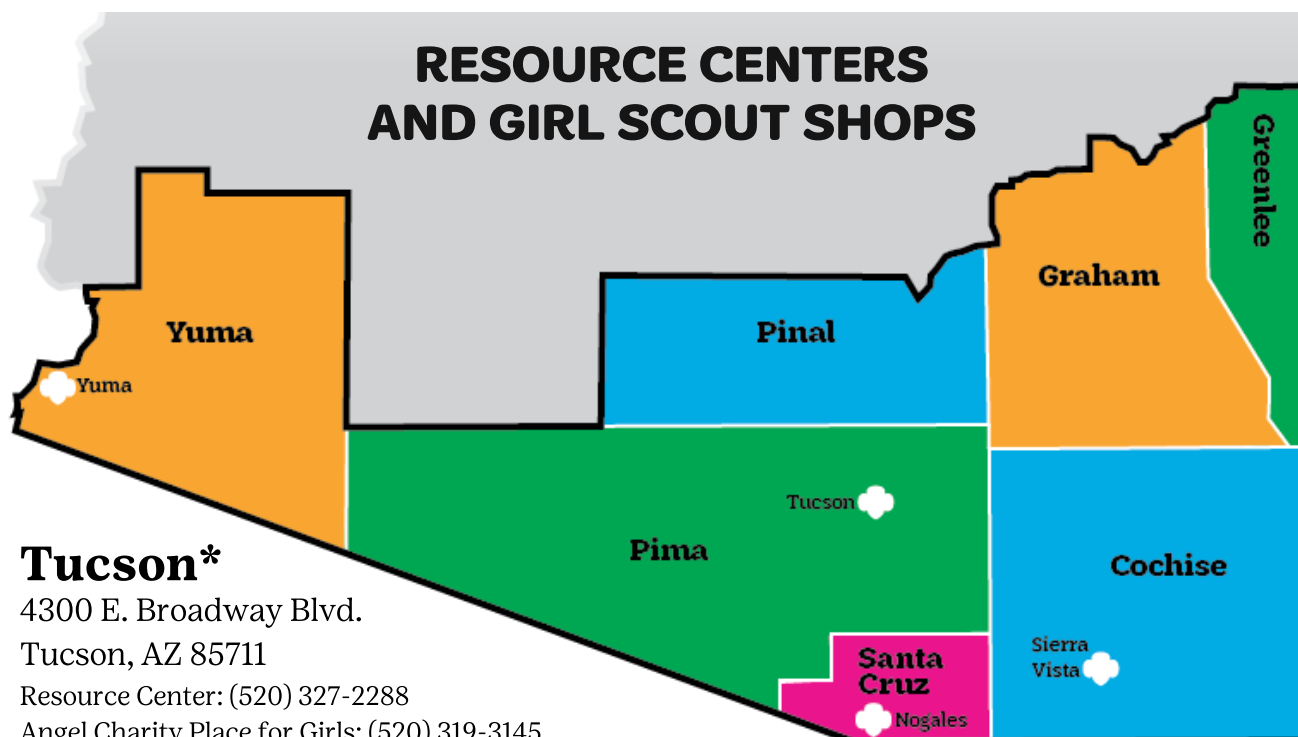
- 1** Develop an understanding of what the Juliette program is and how to best support your Juliette Girl Scout.
- 2** Recognize council structure, and identify resources and support available through the Girl Scouts of Southern Arizona council.
- 3** Outline the Girl Scout Leadership Experience (GSLE), 4 pillars of Girl Scouting, Highest Awards, and how to be safe when travelling with your Juliette Girl Scout.
- 4** Review Juliette Mentor responsibilities and understand role as a "leader" and mentor for your girl, as well as general safety guidelines.

## ✓ Juliette Mentor Checklist

- |  |   |
|--|---|
| <input type="checkbox"/> Sign up for your Girl Scout membership and complete your background check   | <input type="checkbox"/> OPTIONAL: Connect with our GSSOAZ Juliette FB Page ( <a href="https://facebook.com/groups/jgssoaz">facebook.com/groups/jgssoaz</a> ) |
| <input type="checkbox"/> Email <a href="mailto:juliettesupport@girlscoutsssoaz.org">juliettesupport@girlscoutsssoaz.org</a> to schedule your Juliette Mentor Orientation | <input type="checkbox"/> OPTIONAL: Connect with other Juliette Mentors to share in the journey  |
| <input type="checkbox"/> Sit down with your Juliette Girl Scout; together, identify her passions and interests   |   |
| <input type="checkbox"/> Log in to your MyGS account and explore the Volunteer Toolkit   |   |
| <input type="checkbox"/> At her own pace, begin her Girl Scout path as a Juliette!   |   |
| <input type="checkbox"/> Head to <a href="http://www.girlscoutsssoaz.org/events">www.girlscoutsssoaz.org/events</a> to sign up for events and programs                   |   |



# Locations and Properties



## **Tucson\***

4300 E. Broadway Blvd.

Tucson, AZ 85711

Resource Center: (520) 327-2288

Angel Charity Place for Girls: (520) 319-3145

## **Yuma\***

3250 S. 4th Ave. Ste. F

Yuma, AZ 85364

Resource Center: (928) 782-9193

## **Sierra Vista\***

2200 E. Mercado Loop

Sierra Vista, AZ 85635

Resource Center: (520) 319-3192

Shop: (520) 319-3191

## **Nogales**

1831 N. Mastick Way

Nogales, AZ 85628

Resource Center: (520) 319-3195

**Hours vary by location and season, contact a shop near you!**

\* Girl Scout Shop found at this office.

## PROGRAM & CAMP PROPERTIES



### **Angel Charity Place for Girls**

4330 E. Broadway Blvd.

Tucson, AZ 85711



### **Camp Whispering Pines**

Organization Ridge Rd.

Mt. Lemmon, AZ 85619



### **Hacienda Program Center**

3101 N. Sabino Canyon Rd.

Tucson, AZ 85715



# Important Juliette Resources

## GIRLSCOUTSSOAZ.ORG

Our website is full of the most up-to-date, helpful resources, and information on upcoming activities and programs, latest news, property reservations, forms and resources, the Cookie Program, camp and more!

## JULIETTE SUPPORT

Search 'Juliettes' at [girlscoutsssoaz.org](https://girlscoutsssoaz.org) for more resources! Staff is also available to support you and your girl! Juliette Mentors can connect with one another in our Girl Scouts of Southern Arizona Juliettes Facebook page.

## VOLUNTEER TOOLKIT

Login to your MyGS to access the VTK to develop her year plan, search for badges, or complete a Journey. This is a one-stop shop of all things badge and journey-related! Juliette Mentors must have a membership to access the VTK.

## THE TRAILBLAZER

Subscribe to our blog for weekly updates on all things Girl Scouting! We will post council updates, important volunteer information, and more. Find us at [www.gssoaztrailblazer.org](https://www.gssoaztrailblazer.org), and subscribe today!

# Here to Support You and Your Juliette

The Girl Scouts of Southern Arizona is here to support you! Do not hesitate to contact us with any questions, comments, or concerns you might have.

### Juliette Support

For Juliette questions and inquiries, please email [juliettesupport@girlscoutsssoaz.org](mailto:juliettesupport@girlscoutsssoaz.org)

### Customer Care

For general membership and related questions, please email [customercare@girlscoutsssoaz.org](mailto:customercare@girlscoutsssoaz.org)

### Retail & Product Team

For all Girl Scout shop inquiries contact Jillian at [jhoenshell@girlscoutsssoaz.org](mailto:jhoenshell@girlscoutsssoaz.org), (520) 319-3162  
For all Product Program inquiries contact Rosi at [rsouthee@girlscoutsssoaz.org](mailto:rsouthee@girlscoutsssoaz.org), (520) 319-3192

### Social Media

Follow us on social media for fun photos and real-time council updates! Send your stories and photos of your Juliette Girl Scout in action to be highlighted on our council social media! Please email [communications@girlscoutsssoaz.org](mailto:communications@girlscoutsssoaz.org)

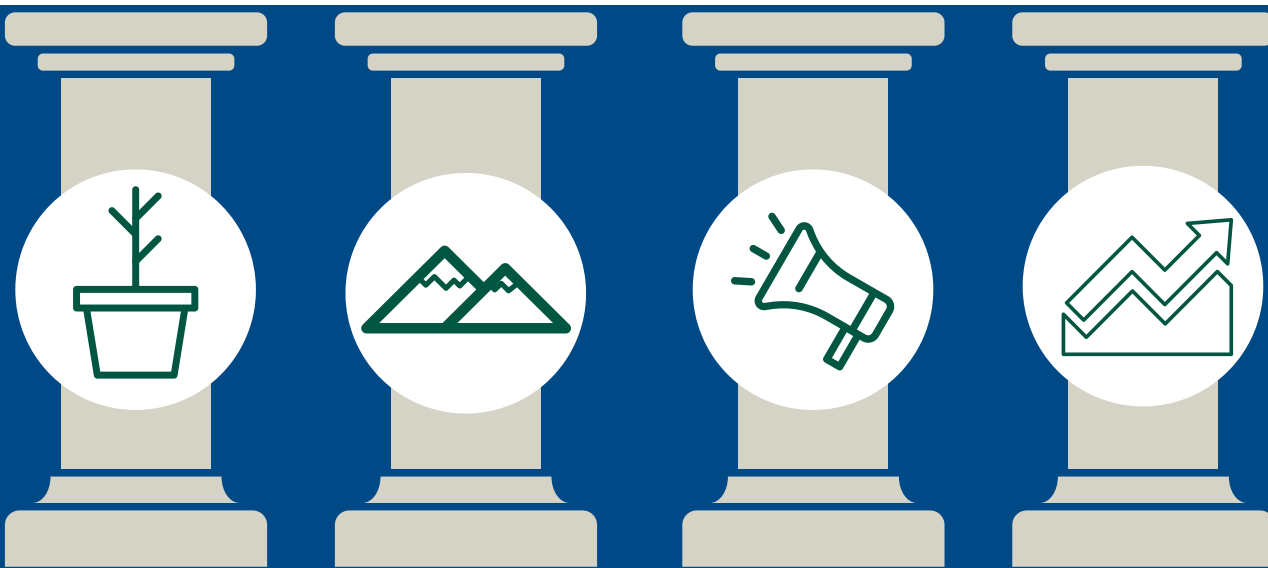


# The Girl Scout Leadership Experience (GSLE)

Our one-of-a-kind adventures inspire every girl to try new things and take healthy risks. We help her learn that she has everything it takes to solve her own challenges, now and later. Ultimately, the GSLE is "What Girls Do," and "How They Do It".

- The Girl Scout experience is designed to be girl-led. Decision-making, compromise, and communication are essential elements to developing strong leaders.
- We encourage girls to learn by doing. We ask them to take a risk – try it out and see how it works.
- Girl Scouts is a cooperative experience – girls have the opportunity to work together to discover, connect, and take action in their community. We encourage Juliettes to connect with one another and support each other.

## FOUNDATION OF THE GSLE



### STEM (Science, Technology, Engineering, and Math)

Your girl will discover that STEM can enable her to make the world a better place! Girls Scouts are inspired to celebrate scientific discovery in their everyday lives, which leads to:

- Becoming better problem-solvers, critical thinkers, and inspirational leaders.
- Achieving better grades, earning scholarships, and pursuing more lucrative career paths.

### Outdoors

Today's technology and structured activities leave less time for girls to get outside and enjoy nature. But as a Juliette Girl Scout, your girl will create her own outdoor adventures, build confidence in outdoor skills, and develop a lifelong appreciation for nature. When Girl Scouts get outside, they:

- Discover that they can better solve problems and overcome challenges.
- Develop leadership skills, build social bonds, and are happier overall.

### Life Skills

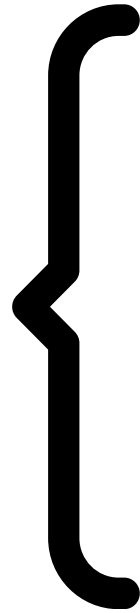
Girl Scout badges, beginning with Civic Engagement and expanding to Healthy Living, Communication Skills, Practical Skills, and Global Citizenship, form the foundation of activities for personal growth. Whether it's by staying healthy, developing strong relationships with family and peers, advocating on behalf of others, protecting our environment, or exploring careers that can truly change the world, Girl Scouts gain the inspiration and skills needed to accept challenges, overcome obstacles, and take the lead.

### Entrepreneurship

The Girl Scout Cookie Program and Fall Product Program are important (and exciting) parts of the Girl Scout experience – providing tons of learning opportunities for girls as they get a taste of what it takes to be a successful entrepreneur while developing the confidence they need to shine no matter what path they take. Whether girls go door-to-door, set up booths, or sell cookies online, they practice financial literacy and prepare for a bright future.



# GSLE in ACTION



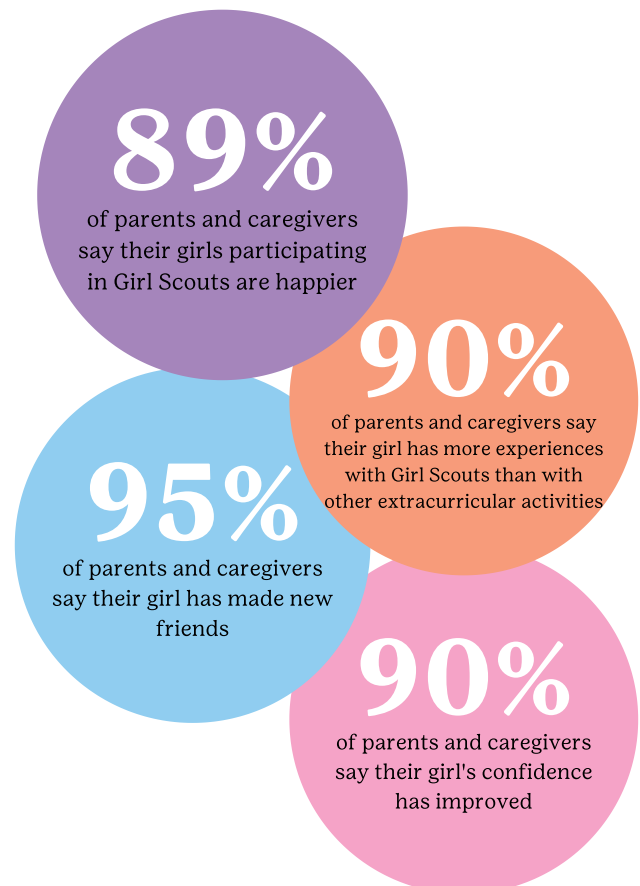
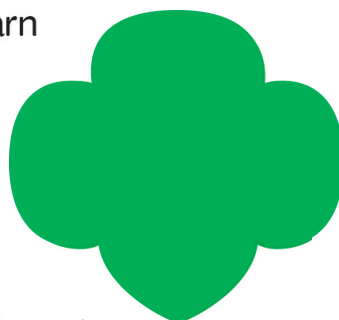
## Girl Scouts Builds Leaders

Girl Scouts' mission is to build girls of courage, confidence, and character, who make the world a better place. Since 1912, girls have explored new fields of knowledge, learned valuable skills, and developed strong core values through Girl Scouts. Today, Girl Scouts is, as it always has been, the organization best positioned to help girls develop important leadership skills they need to become successful adults.

At Girl Scouts, girls develop their leadership potential through age-appropriate activities that enable them to discover their values, skills, and the world around them; connect with others in an empathetic and multicultural environment; and take action to make a difference in their world. These activities are designed to be girl-led and hands-on... processes that create high-quality experiences conducive to learning.

## Girl Scouts is proven to help girls thrive in five key ways as they:

- ✓ Develop a strong sense of self
- ✓ Seek challenges and learn from setbacks
- ✓ Display positive values
- ✓ Form and maintain healthy relationships
- ✓ Identify and solve problems in the community





# Knowing Her Girl Scout Level

Any girl from kindergarten through 12th grade can become a Girl Scout.

Our research shows that the most successful Girl Scouts have the opportunity to build healthy relationships, work in a team, and take the lead.

Juliettes are encouraged to connect with other Juliettes in their level and make new friends!



## Girl-Led Progression

**10% girl-led**

### Daisies K & 1st

Everything Daisies do—from planting a garden to putting on a skit to proudly adding that first petal to their vest—is an adventure filled with giggled, energy, and excitement! Along the way, they will use their daisy exuberance to help others.

**25% girl-led**

### Brownies 2nd & 3rd

Brownies take that first hike in the great outdoors; visit a science museum; band together as a mighty Brownie team to sell cookies—and use some of the money to help others.

**50% girl-led**

### Juniors 4th & 5th

Juniors are change makers, big-idea thinkers, and future leaders as they go camping for the first time, give back to their communities, build robots, launch rockets and more!

Juniors are encouraged to achieve their **BRONZE AWARD.**



**75% girl-led**

### Cadettes 6th to 8th

Cadettes blaze new trails in the wilderness, write and direct their own movies, take the stage for public speaking, and pick up tools to take on new hobbies, like woodworking! Their curiosity and imagination lead the way as they try all kinds of new experiences.

Cadettes are encouraged to achieve their **SILVER AWARD.**



**95% girl-led**

### Seniors 9th & 10th

Girl Scout Seniors are ready to take the world by storm! They get their hands dirty and make a difference through the Girl Volunteer Corps, explore exciting careers in a variety of fields, and travel to amazing places around the country and the world.

Seniors are encouraged to achieve their **GOLD AWARD,** the highest award earned by a Girl Scout.



**100% girl-led**

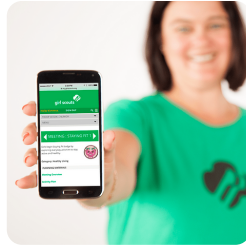
### Seniors 9th & 10th

With a wider world comes even more opportunities—and Girl Scout Ambassadors make the most of every chance they get to impose themselves and their world. They waive their voices to advocate for issues they care about, actively more their dreams forward, and become eligible for college scholarships through Girl Scouts.

Ambassadors are encouraged to achieve their **GOLD AWARD,** the highest award earned by a Girl Scout.

# Making the Most of Her Girl Scout Experience

## Badges



Badges are official recognitions that indicate an increase in knowledge or skills in a particular subject. They can be earned at every age level, and should be placed on the front of a tunic, sash, or vest.

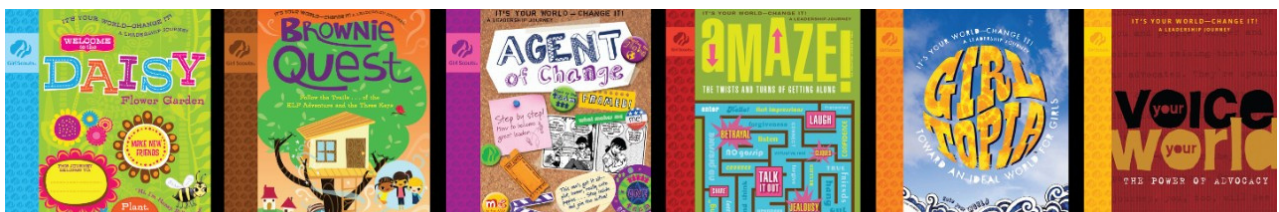
Meeting plans, to guide you and your Juliette girl through badgework, are available on the VTK. Still feeling lost? Girl Scouts of Southern Arizona offers Badge in a Bag for select badges, with supplies, her badge, and specific instructions so she can earn it! Remember, Scout's Honor!

## Patches



Emblems signifying participation in a Girl Scout program, event, or activity. Patches are placed on the back of a tunic, sash, or vest. Think of it as a scrapbook of Girl Scout experiences!

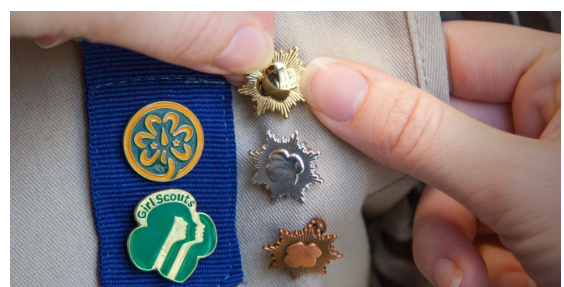
## Journeys



Fun and challenging experiences inviting girls to discover, connect, and take action around a specific theme, from sisterhood to citizen science. Every Girl Scout grade level has a Journey series to choose from, and each concludes with a Take Action project.

## Highest Awards

The Bronze, Silver, and Gold Award gives girls the chance to make a sustainable impact on their communities on an issue that has captured their interest. Girls who earn their Gold Award distinguish themselves in college admissions, earn college scholarships, and are entitled to enlist at a higher pay grade if they choose to join the military.





# Keeping Your Juliette Engaged



## The Outdoors and Camp

Our Outdoor programs offer girls the opportunity to unplug, explore the world around them, develop a lifelong appreciation for nature, and build the kind of outdoor skills it's hard to get anywhere else—like building a campfire, pitching a tent, or canoeing across a lake.

Juliettes are encouraged to attend any of our day or resident camp opportunities to experience the outdoors and maximum fun! Camp scholarships are available for girls - we never want finances to be a barrier!

## Girl Volunteer Corps

Our unique volunteer club for Girl Scouts in 6th-12th grades is a powerful way for girls to make a difference in their communities while meeting new friends and having fun. Together, girls take action on local issues (like hunger, homelessness, protecting the environment, and more) through a variety of hands-on service projects of their choice.

## STEM

Our STEM programs introduce girls of every age to Science, Technology, Engineering, and Math. Through hands-on experiments, girls develop new skills and discover how they can improve the world with STEM—whether they're discovering how a car's engine runs, experimenting with kitchen chemistry, or caring for animals.

## Digital Girl Safe-Spaces

Girl Scouts is excited to offer level-appropriate, digital girl safe-spaces through BAND and Discord where Juliettes can connect with staff and other Juliette girls for monthly movie nights, weekly challenges, and genuine friendships to last a lifetime!

Email Alex at [abuller@girlscoutsoaz.org](mailto:abuller@girlscoutsoaz.org) so your girl can receive an invite.





# Juliette Mentor & Staff Partnership

You are not expected to go it alone! As the Girl Scouts of Southern Arizona staff, we are here to partner with you and your Juliette to ensure she has the most robust and tailored to her Girl Scout experience possible!

Girl Scouts' mission is to build girls of courage, confidence, and character. Through it all, we want to encourage you to allow your girl to take charge and set her own course - this is the Girl Scout Leadership Experience after all!

**Girl Scouts are first and top of mind in everything we do!**



## Juliettes

- To follow the Girl Scout Promise and Law.
- To be willing to take charge, take risks, be confident, and support her Girl Scout peers.
- To attend and participate in Girl Scout program and events.
- To listen to others and show respect for what they are saying.
- To be prepared and conduct herself in a safe manner.
- To respect their Juliette Mentor, staff and other volunteers.

## Juliette Mentors

- To follow the Girl Scout Promise and Law.
- To allow their Juliette to take the lead, while taking an active and grade-appropriate role in deciding the what, where, when, why, and how of what they do.
- To encourage their Juliette Girl Scout to take risks and try new things.
- To create an environment where Juliette girls can be curious and grow in their passions and interests.
- To use resources such as the Volunteer Toolkit and contact the Juliette Support Team or council when support is needed.
- To stay current - be registered, background checked and trained by the council.

**Together, we support HER!**



## GSSOAZ STAFF

- To follow the Girl Scout Promise and Law
- To partner with Juliette Mentors in ensuring they are best supported and equipped to guide their Juliette Girl Scout.
- To facilitate training for Juliette Mentors to support their Juliette Girl Scout in her unique path.
- To provide Juliettes a robust Girl Scout experience through hosting relevant programs and events tailored to girls' passions and interests, as well as being avail
- To remain connected with you in the ways you need it - in communications and in relevant social media posts

# Volunteer Toolkit User Guide

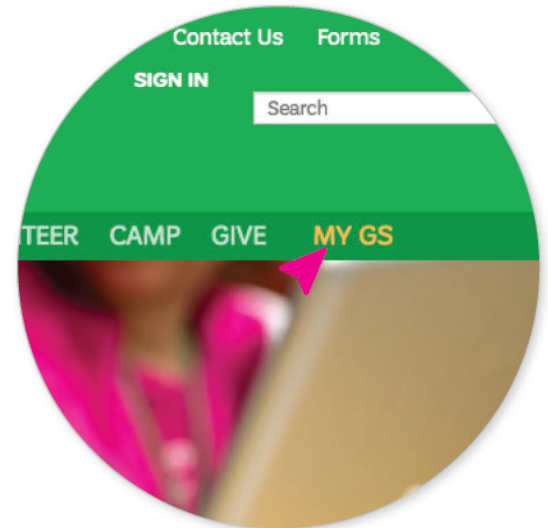
## WHERE TO FIND THE VOLUNTEER TOOLKIT

The Volunteer Toolkit (VTK) is accessible on any computer or smart device that has access to the internet at [girlscoutssoaz.org](http://girlscoutssoaz.org).

Browsers such as Chrome and Firefox, not Internet Explorer, are more VTK-friendly than other browsers.

In the top right-hand corner of the page you will see, MYGS - click on it. Login in using your email and password you used when creating your account, then select My Account at the top of the page - it will be a yellow button. Please email us if you need a password reset.

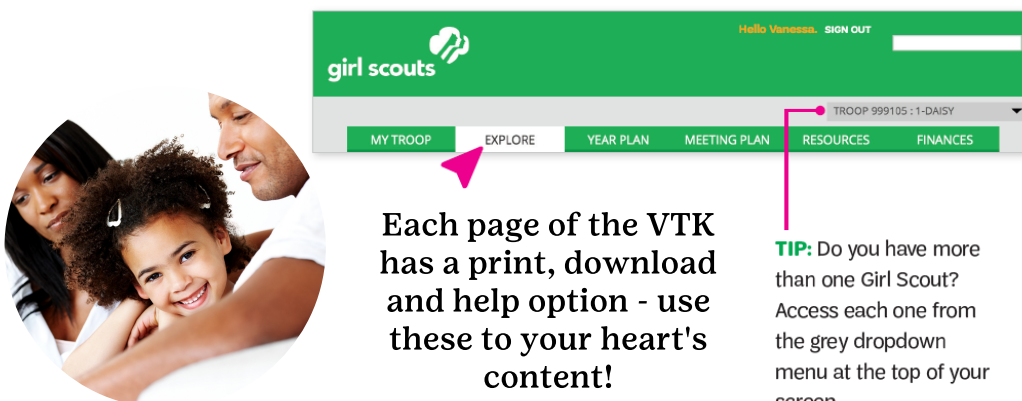
On the left-hand side of the page, you will see 'My Account,' 'My Household,' etc. In this menu, you should see the Volunteer Toolkit. Click on this to be redirected. If this is your first time accessing the VTK, make sure you select 'I am not a troop leader.'



## NAVIGATING THE VTK

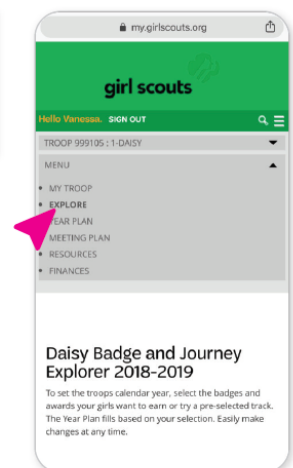
The VTK is organized in tabs that have different tools to help you and your Juliette plan out her year. The VTK will guide her in earning awards and help you track her progress and achievements!

If you are on a computer, you will see green tabs across the top of the page. Mobile users will see a grat dropdown menu at the top of the screen, with each tab beneath.



Each page of the VTK has a print, download and help option - use these to your heart's content!

**TIP:** Do you have more than one Girl Scout? Access each one from the grey dropdown menu at the top of your screen.



### MY TROOP

Here, you will see your Juliette Girl Scouts information and any awards she has earned. You can also renew her membership within this tab.

### EXPLORE

Browse through prebuilt tracks for badge and Journey activities, create your own tracks and preview them before adding to your year plan.

### YEAR PLAN

Add badges, Journeys and activities to your plan, preview badge and Journey requirements and find exciting Girl Scout news and promotions!

### MEETING PLAN

Provided here are suggested scripts, material lists, printable aids, and a customizable schedule for you and your Juliette Girl Scout! Use this tab to track her achievements!

### RESOURCES

Wondering where her badges go on her uniform? What about which awards she can earn at her level? You'll find the answers and more all under this tab!

# Getting Her Started on the Right Track

The VTK will be your go-to for getting the most out of her Girl Scout experience! Let's walk through how to get set up for success.

## ✓ SET UP A YEAR PLAN

When you log in to the VTK for the first time, you will need to select a year plan before you begin to customize your schedule and activities. The EXPLORE tab will display available and prebuilt year plans to choose from, all based on the selected grade level for your Juliette. Within the YEAR PLAN tab, you can add badges and Journeys to your year plan.

Please note: each time you choose a new year plan from the EXPLORE tab, your entire year will be reset - all activities, meeting dates, and customizations will be lost, so be careful!


MY TROOP EXPLORE YEAR PLAN MEETING PLAN RESOURCES

Select a level to get started.

Daisy Brownie Junior Cadette Senior Ambassador Multi-level

### Junior Explorer 2019-2020


To set the troops calendar year, select the badges and awards your girls want to earn or try a pre-selected track. The Year Plan fills based on your selection. Easily make changes at any time.



#### Build Your Own

Search or filter to select the badges and awards that fit the style of your troop.

START ADDING PETALS, BADGES OR JOURNEYS



#### Pre-selected Tracks

Not sure what to pick? These tracks get your troop Year Plan started and let you add choices as well.

VIEW POPULAR TRACKS

## BUILD YOUR OWN:

Allows you to build your year plan all from scratch! Mix and match badges, Journeys, and activities with the interests of your girl. You can also search through all badges and Journeys, regardless of level.

## PRESELECTED TRACKS

Preset selection of meeting plans for a specific Journey or set of badges. Click View Popular Tracks, where you can preview each combination of awards. Found the right one? Click Select Track and your year plan will be created.

Search to Add a Petal, Badge or Journey Meeting

Search for a badge or journey award by name

Or Use Filters


CANCEL VIEW LIST

Petal	Badge	Journey
INVESTIGATE AWARD PT. 2	INVESTIGATE AWARD PT. 2	INVESTIGATE AWARD PT. 2
INVESTIGATE AWARD PT. 1	INVESTIGATE AWARD PT. 1	INVESTIGATE AWARD PT. 1
GET MOVING PT. 2	GET MOVING PT. 2	GET MOVING PT. 2
GET MOVING PT. 1	GET MOVING PT. 1	GET MOVING PT. 1
GET MOVING PT. 4	GET MOVING PT. 4	GET MOVING PT. 4

CANCEL CLEAR SELECTED MEETINGS ADD TO YEAR PLAN

Junior Explorer 2019-2020


To set the troops calendar year, select the badges and awards your girls want to earn or try a pre-selected track. The Year Plan fills based on your selection. Easily make changes at any time.



#### Build Your Own

Search or filter to select the badges and awards that fit the style of your troop.

START ADDING PETALS, BADGES OR JOURNEYS



#### Pre-selected Tracks

Not sure what to pick? These tracks get your troop Year Plan started and let you add choices as well.

### BADGES

Girls explore their interests and build skills on a variety of topics.

Junior Badge Year 1	Junior Badge Year 2	Junior Badge Year 3
3 badges, 1 award 12 meetings	3 badges, 1 award 12 meetings	3 badges, 1 award 12 meetings
PREVIEW	PREVIEW	PREVIEW

### JOURNEYS

Girls take a journey to identify a problem, create solutions, and put a plan into action.

STEM Outdoor: Think Like a Citizen Scientist	STEM Outdoor: Think Like an Engineer	STEM Outdoor: Think Like a Programmer
2 awards, 1 award 12 meetings	2 awards, 1 award 12 meetings	2 awards, 1 award 12 meetings
PREVIEW	PREVIEW	PREVIEW

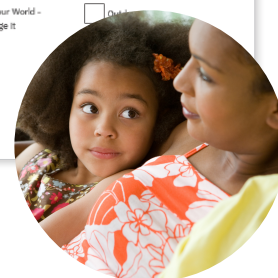
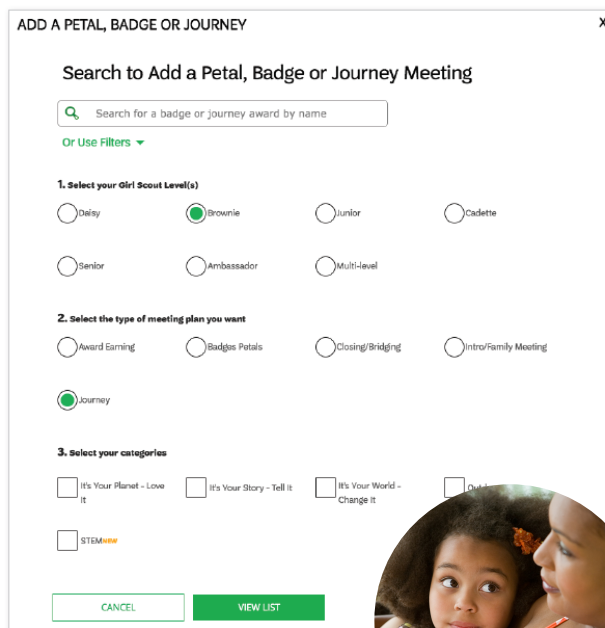
CANCEL CLEAR SELECTED MEETINGS ADD TO YEAR PLAN



## ✓ ADD BADGES, JOURNEYS AND AWARDS

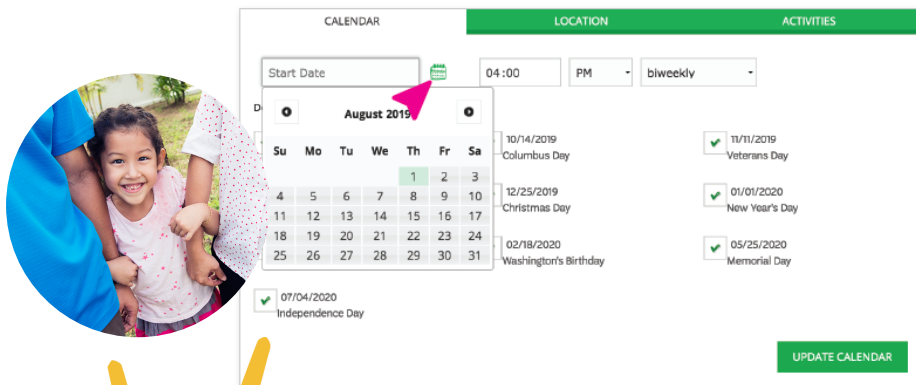
Whatever comes their way, Girl Scouts are ready and eager to try new things and grow! Within your Year Plan, you will want to select either the green-text Add badge/Journey link at the top of the page or use Search to Add Meetings at the bottom of the page. Then, use the search and filters to sort through the available meeting types and choose which ones to then Add to Year Plan. Meetings already added to your plan will be clearly marked.

Please note: each July, the VTK resets. Your year plan will be archived and you will no longer be able to make changes. You can, however, still view the plan through the Past Years link at the top of the YEAR PLAN tab. Achievement records will NOT archive, so make sure you download a copy of this information for your records.



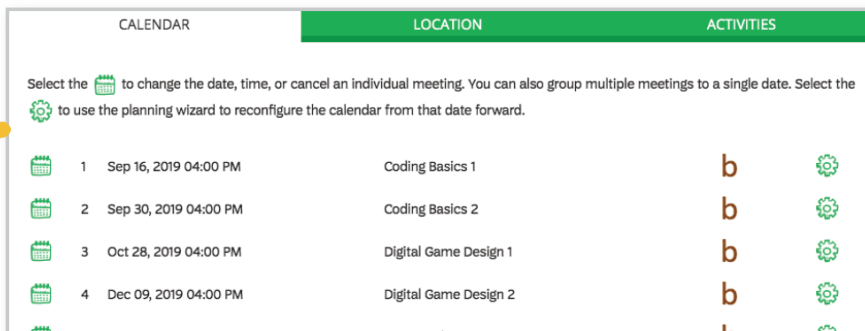
## ✓ ADD DATES AND LOCATIONS

While Juliettes do not need to set dates for meetings, because of how the system is made, Juliette Mentors will need to set meeting dates within the year plan for you to continue planning.



At the top right, click on the green calendar and text, Manage Calendar. In the window that pops up, select the date and time for meetings. Once finished, click Update Calendar.

Once this is set up, whenever you use the Manage Calendar link, you will notice how different everything looks! From here you can customize each individual meeting, add the location, or even reset the entire schedule.



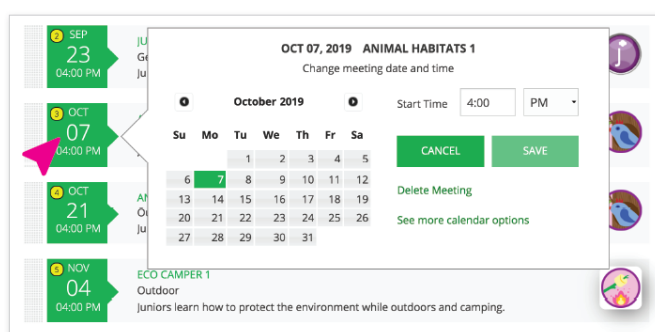
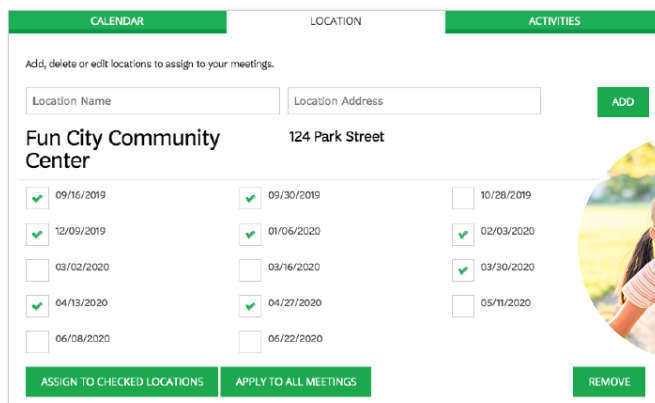
CALENDAR	LOCATION	ACTIVITIES
Select the  to change the date, time, or cancel an individual meeting. You can also group multiple meetings to a single date. Select the  to use the planning wizard to reconfigure the calendar from that date forward.		
	1 Sep 16, 2019 04:00 PM	Coding Basics 1
	2 Sep 30, 2019 04:00 PM	Coding Basics 2
	3 Oct 28, 2019 04:00 PM	Digital Game Design 1
	4 Dec 09, 2019 04:00 PM	Digital Game Design 2
	5 Jan 26, 2020 04:00 PM	App Development 1

## ✓ EDITING THE CALENDAR

By selecting the calendar icon to the left of each meeting date, you can change the date and time of each meeting. You can cancel or combine meetings as well. Select the two meetings you want to combine then select a new date that the meeting will occur. Click Save and your plan will update. Selecting the green gear icon will allow you to reset the entire cadence of your meetings if needed.

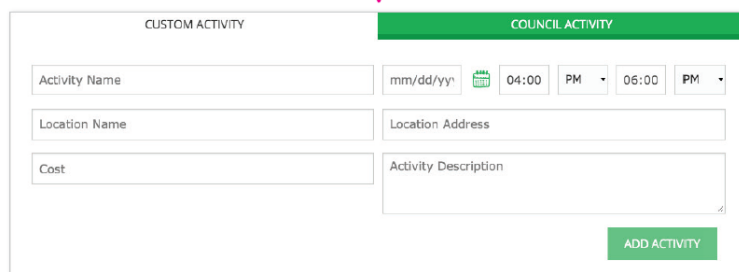
**LOCATION:** With your dates now set, you can add addresses to each meeting. If meeting at different places, add each address then connect it to the appropriate meeting using the checkboxes. Click Assign or Apply and then close out of the window.

Please note: you can also access the Meeting Date and Location window by clicking on a date in your year plan. You can change a date quickly or select See More Calendar Options.



## ✓ ADD ACTIVITIES TO YOUR YEAR PLAN

Manage Calendar Add Badge / Journey Add Activity



Badges and meetings are only a portion of the Girl Scout fun! Field trips, service projects, and cookie booth sales can be added to the year plan. Because the VTK is connected to the GSSOAZ council website, you can browse and add council events, too! Just know that you will still need to register for the event, even if it is added to your plan. You can add activities by clicking Add Activity at the top of the year plan.

## ✓ PLANNING OUT MEETINGS

The MEETING PLAN tab has a robust collection of tools and information to help you plan engaging activities every time for your Juliette Girl Scouts



- **PLANNING MATERIALS:** Resources walk you through beginning to end what your girl will achieve during activities and provide you with supplemental aids to help you.
- **RECORD ACHIEVEMENTS:** Found under Manage Communications, help you keep track of milestones in completing a badge or an award.
- **MEETING AIDS:** Documents and videos to help you with each step! Some are for you and others are for your girl!
- **AGENDA:** Instructions and details for each activity, materials needed, time to complete and recommended sequencing.



## Money Earning Activities

Girls may want to participate in more expensive or extensive activities that will require additional money. All money-earning activities require council approval at least two weeks prior to the fundraiser by submitting an Application for Money Earning Activity to the Juliette Program Advisor. Please note that Juliette girls are only allowed to fund higher awards, where the council will handle money and money will not be kept in personal bank accounts.

A few guidelines for money-earning activities:

- Juliette girls must have completed Cookie and/or Fall Product Sale within the last year
- All safety guidelines must be met
- No commercial goods may be sold
- Additional money earning activities must not be completed during cookie season

## Donations

Girl Scouts of Southern Arizona (GSSOAZ) is an independent 501c3 non-profit that fundraises to manage the operations of programs, camps, and other council-led activities in seven counties throughout Southern Arizona. As a non-profit organization, Girl Scouts of Southern Arizona must follow all IRS guidelines for a 501c3 organization. Area teams, Girl Scout Troops, and Girl Scout Juliettes are an extension of the council, including the council IRS not-for-profit status. Therefore, all extensions of the council, are considered assets of the Girl Scouts of Southern Arizona. In order to ensure compliance with IRS and audit guidelines, Girl Scouts of Southern Arizona has the following policies regarding donations from individuals and organizations to Girl Scouts:

1. Girls or troops may not directly solicit funds from individuals or organizations.
2. Girls or troops may not approach businesses or merchants for donations or discounts over \$250 without the written approval from council leadership. To get written approval from the council please contact [juliettesupport@girlscoutsssoaz.org](mailto:juliettesupport@girlscoutsssoaz.org). Monies earned from these preapproved activities stay with the council for handling for Juliette Girl Scouts.
3. When corporate or business donors make a donation on behalf of a Juliette Girl Scout and want to make a charitable, tax-deductible contribution, the funds must be deposited with a clear notation to the council. The funds will be placed in a temporarily restricted fund and then paid out to the girl for projects like Highest Awards.
4. All donations must be reported on the troop annual finance report due June 30th of each year.

**Tax Deductibility:** If someone would like to make a tax-deductible gift, they must make the gift to the council's 501c3 agency: Girl Scouts of Southern Arizona. These gifts will be at the sole discretion of the council to use for the good of all girls unless designated for another purpose by the donor. Girl Scouts of Southern Arizona is also a qualifying charitable organization for the Arizona Tax Credit (QCO#20947). Eligible AZ Tax Credit gifts are restricted to supporting our Social Impact work, supporting girls in need, and cannot be designated for any other purpose.



# Travel as a Juliette

Travel is a vital part of the Girl Scout experience, from the field trips girls take as Daisies to the global adventures they go on as teens. All trips, regardless of distance or destination, should be level-appropriate, meet all safety requirements, and meet the appropriate girl-to-adult ratio. Find our council's guidelines for safe, fun, enriching troop travel experiences (as well as trip forms and pointers for girl-led travel) at [girlscoutssoaz.org/travel](https://girlscoutssoaz.org/travel).



## SHORT TRIPS

A short trip lasts three days or less, takes place outside your normal troop meeting time or place, and occurs outside of your town or city. If your short trip includes any outdoor or overnight activity, you will need to be Camp Certified.

→ Council approval required. Submit the Short Trip Application at least three weeks in advance. Brownies must have a parent present for short trips. Juniors and up can go on short trips.



## EXTENDED TRIPS

Extended trips last longer than three days, and can be domestic or international. Planning for international travel should begin 12-18 months in advance. All adults on the trip must be registered members with a current background check on file.

→ The Preliminary Extended Trip Application is due three months before the trip.

→ Additional Insurance requests due three weeks before the trip.

→ Final Application due one month before the trip.



## DESTINATIONS

Girl Scout Destinations are a unique kind of Girl Scout travel—with girls flying to participate from many different states, and even countries and many months are necessary to apply and prepare.

Destinations are the ultimate adventure for individual Cadette, Senior, and Ambassador Girl Scouts! Make friends from all over the country as you travel with Girl Scouts from different states. There is a unique, life-changing experience for every girl. Contact Maggie Myers at [mmyers@girlscoutssoaz.org](mailto:mmyers@girlscoutssoaz.org) for more info.

*For extended trips and destinations, Juniors and up can travel domestically. Cadette's and up can travel internationally. Additional coaching and training are available for you. Contact [juliettesupport@girlscoutssoaz.org](mailto:juliettesupport@girlscoutssoaz.org) for more information.*

# Training and Certification

After attending the Juliette Mentor Orientation, you may sign up for additional training to prepare yourself and your Juliette Girl Scout for adventures beyond, and discover new ideas that will enrich her Girl Scout experience.

- **First Aid/CPR:** While traditionally held for troop volunteers, it is in your best interest to be certified in First Aid and CPR. For trips, events, travel, and the like, this training is required for any and all Girl Scout-related activities.

- **Camp Certification Level 1:** Required for Girl Scout short trips and outdoor activities including hiking, overnight trips, and cabin camping. This certification can be completed online. Contact [juliettesupport@girlscoutssoaz.org](mailto:juliettesupport@girlscoutssoaz.org) for more information.



- **Camp Certification Level 2:** Required for any Girl Scout outdoor activities that include tent camping, campfires, outdoor cooking with a combustible fuel source (wood, propane, or charcoal), and outdoor skills, such as using pocket knives. This training must be completed in-person. Contact [juliettesupport@girlscoutssoaz.org](mailto:juliettesupport@girlscoutssoaz.org) for more information.

- **Cookie Training:** Required if your Juliette Girl Scout will be selling cookies, and takes place prior to Cookie Season. Training times and dates will be posted on our website's Events Calendar, seasonally.

For additional training and support, you can register online at [girlscoutssoaz.org/training](https://girlscoutssoaz.org/training). We also offer a variety of online resources and staff support to develop your skills, and empower you to focus on what matters most—creating amazing experiences for your Juliette Girl Scout!

## GENERAL SAFETY

Prior to any activity, read the specific Safety Activity Checkpoints related to the activity you plan to do with your Juliette girl or within a group. If you are uncertain about the safety of an activity, contact the Juliette Program Advisor or Customer Care. All drivers must have a current membership and background check if they are driving girls other than their own during an event. When traveling, ensure that all girls use safety belts and/or booster seats. According to Arizona State Law, children under the age of 8 years old and/or under 4ft 9in must be properly secured in a child safety seat.

## INSURANCE

A portion of the individual annual membership dues pays for supplementary insurance for the member. The insurance provides up to a specified maximum for medical expenses incurred as a result of an accident while a member is participating in an approved, supervised Girl Scout activity after the individual's insurance pays out.

Some trips and activities require additional insurance. When you turn in your Trip Application, your Juliette Program Advisor will complete any additional insurance requests!

# FOLLOWING SAFETY GUIDELINES

Every adult in Girl Scouting is responsible for the physical and emotional safety of girls, and we all demonstrate that by agreeing to follow these guidelines at all times:

- Follow the Safety Activity Checkpoints. Instructions for staying safe while participating in activities found in the Safety Activity Checkpoints available online. Read them and follow them!
- Be Prepared for Emergencies. Establish and practice procedures for emergencies related to weather, fire, and other emergencies, as you would outside of Girl Scouts. Always keep handy a well-stocked first aid kit, and medication if used. (See Procedures to be followed at the bottom of the page.)
- Travel Safely. Seatbelts, booster seats, and all applicable laws MUST be followed.
- Ensure Safe Overnight Outings. Prepare girls to be away from home by involving them in the planning, so they know what to expect. Avoid having men sleep in the same place as girls and women. During family or parent-daughter overnights, one family unit may sleep in the same sleeping quarters in program areas.
- Role Model the Right Behavior. Never use illegal drugs, consume alcohol, smoke or use foul language in the presence of girls. Do not carry ammunition or firearms in the presence of girls unless given special permission by your council for group marksmanship activities.
- Create an Emotionally Safe Space. Adults are responsible for making Girl Scouting a place where girls are as safe emotionally as they are physical. Protect the emotional safety of girls by creating a team agreement and coaching girls to honor it. Agreements typically encourage behaviors like respecting a diversity of feelings and opinions; resolving conflict constructively; and avoiding physical and verbal bullying, clique behavior, and discrimination.
- Ensure that No Girl is Treated Differently. Girl Scouts welcomes all members regardless of race, ethnicity, background, disability, family structure, religious beliefs, and socioeconomic status. When meeting with other Juliette Girl Scouts, carefully consider the needs of all girls involved, including school schedules, family needs, financial constraints, religious holidays, and accessibility of appropriate transportation and meeting places.
- Promote Online Safety. Instruct girls never to put their full names online, engage in conversations with strangers, or arrange in-person meetings with online contacts (other than to keep girls safe during money-earning activities).

Find the Safety Activity Checkpoints at [girlscoutssoaz.org/forms](https://girlscoutssoaz.org/forms).

## EMERGENCY PROCEDURES TO BE FOLLOWED BY PERSON IN CHARGE

1. Give priority attention to providing all possible care for the injured person(s). Remain calm.
2. Secure emergency medical services and law enforcement as appropriate.
3. Contact a representative of the council to report the emergency and to secure additional assistance.
4. In the event of a fatality, always notify the police. Retain a responsible person at the scene. See that the scene is not disturbed until the police have assumed responsibility.
5. Refer all media (press, radio, TV) inquiries to [communications@girlscoutssoaz.org](mailto:communications@girlscoutssoaz.org). Please refrain from posting on social media.
6. Keep a record of events, times, treatments, communications, witnesses, etc., and submit to the council within five days with an insurance claim form if used.

### CONTACT:

Monday - Friday (9a-5p): (520) 327-2288

Emergency After Hours: (520) 977-6623



# Ceremonies and Celebrations



- Bridging Ceremony: signifies the growth from one Girl Scout level to another.
- Flag Ceremony: can be part of any activity that honors the American flag.
- Fly Up Ceremony: a bridging ceremony for Brownies bridging to Juniors. Girls receive the Girl Scout pin along with their Brownie wings.
- Founder's Day: Celebrates our founder Juliette Gordon Lowe's Birthday.
- Young Women of Distinction: honors Girl Scouts who have earned Bronze, Silver, or Gold awards and are usually held at the troop level or combined with council recognition.
- Investiture: welcomes new members—girls and adults—into the Girl Scout family for the first time. Girls receive their Girl Scout level pin at this time.
- Journey Ceremony: honors Girl Scouts who have earned their final award for a Journey. These are usually held at the troop level and invite girls to develop a themed celebration of their Journey, often with friends or families.
- Opening Ceremony: start Girl Scout meetings.
- Pinning Ceremony: help celebrate when girls receive grade-level Girl Scout pins.
- Rededication Ceremony: an opportunity for girls and adults to renew their commitment to the Girl Scout Promise and Law.

## PLANNING TIPS



Devote sufficient time for planning the ceremony. Good ceremonies have a clear purpose and enrich the meaning and mood of the event:

1. Use the Journey adult guides and the Girl's Guide to Girl Scouting to help girls take the lead in planning their ceremonies
2. Take safety precautions when using candles or fires, or when the girls construct bridges or platforms. Refer to the Safety Activity Checkpoints.
3. Add personal elements to traditional ceremonies. Use favorite poems, songs, stories, and sayings, or have the girls write something new.
4. Consider the role of colors and symbols that the girls might use in their ceremony
5. Observe flag etiquette during flag ceremonies.



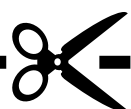
# Welcome to Girl Scouts!



# 20% off



Please enjoy 20% off your entire purchase in the Girl Scout Shop. The coupon is not valid online, is non-transferable, and is for one-time use only. Excludes girl badges, uniform, or insignia. Must present coupon to cashier at time of checkout.  
Coupon code: TLO



## Let's Shop, Juliette!

Girl Scout uniforms unite girls as part of a nationwide sisterhood and are an essential part of the Girl Scout experience. At our Girl Scout Shops, you'll find all of your troop's uniform needs that help your girls showcase their Girl Scout experiences. Our shop also has fun T-shirts & gifts as well as sales and specials throughout the year!



Visit the "Shop" page at [girlscoutsssoaz.org](https://girlscoutsssoaz.org) to shop online, view our product catalog, or see current shop hours. Or visit one of our three retail locations, in Tucson, Yuma, and Sierra Vista. When you shop at one of our council shops, your purchase always supports local girls and programming.

For more information, call (520) 319-3145, or email our Retail Manager, Jillian, at [jhoenshell@girlscoutsssoaz.org](mailto:jhoenshell@girlscoutsssoaz.org).

### **Tucson\***

4300 E. Broadway Blvd.  
Tucson, AZ 85711

Resource Center: (520) 327-2288  
Angel Charity Place for Girls:  
(520) 319-3145

### **Yuma\***

3250 S. 4th Ave. Ste. F  
Yuma, AZ 85364

Resource Center: (928) 782-9193

### **Sierra Vista\***

2200 E. Mercado Loop  
Sierra Vista, AZ 85635

Resource Center: (520) 319-3192  
Shop: (520) 319-3191

We never want there to be a barrier to Girl Scouting! Our opportunity funds enable us to provide Financial Assistance for families who want to participate but cannot afford membership(s) or uniforms.

For more information contact [juliettesupport@girlscoutsssoaz.org](mailto:juliettesupport@girlscoutsssoaz.org).

Girl Scouts of  
Southern Arizona



Shop Contact  
Information

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**Yuma\***

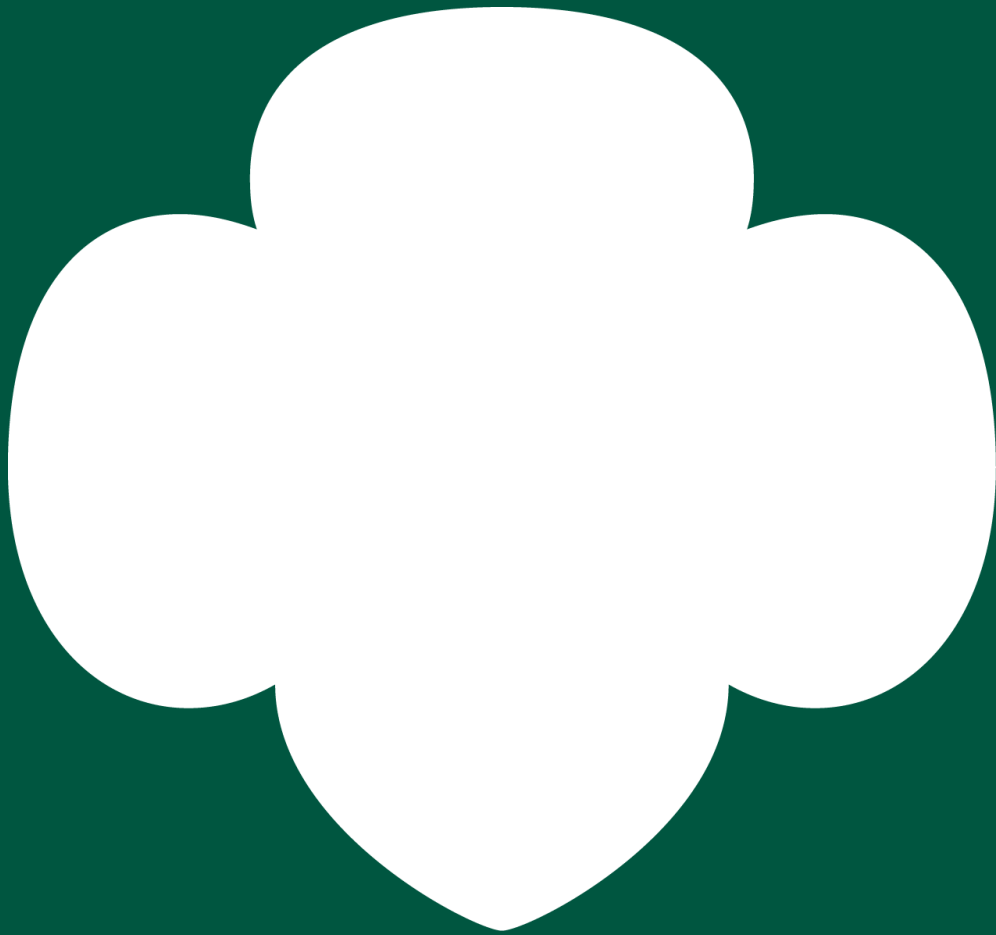
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