

JOB DESCRIPTION

Classification: Seasonal/Non-Exempt

POSITION SUMMARY

Under the supervision of the Camp Director and Assistant Camp Director, the Unit Leader leads, supervises and directs a camp unit, maintains all health and safety standards, plans, coordinates and implements the Girl Scout Leadership Experience in the camp unit.

EMBODIES THE COUNCIL'S CORE VALUES EVERY DAY BY:

- Delivering “WOW!” performance and customer service
- Initiating and embracing change; being flexible in an every changing environment
- Building and maintaining a true team environment, beyond your own responsibilities
- Being creative, innovative, and open-minded
- Being humble and willing celebrate other’s successes while learning from personal failures
- Caring enough to communicate openly, honestly, and respectfully
- Understanding there is always room for growth; being open to suggestions and feedback
- Doing more with less
- Believing that work and fun belong together
- Believing that our work requires passion, urgency and a deep understanding of what we do

RESPONSIBILITIES

- Lead and supervise unit staff members
- Guide and coordinate the unit’s program activities in accordance with the Girl Scout Leadership Experience and camp program objective
- Develop relationships with each camper and guide campers to ensure active participation in all unit activities
- Maintain all health and safety standards in unit
- Oversee the unit’s housekeeping, supplies, sanitation and equipment
- Maintain all unit records and reports
- Participate in the planning of all camp activities
- Coordinate the opening and closing of unit, including but not limited to cleaning and inventory
- Other duties as assigned

POSITION REQUIREMENTS

- Must be at least 21 years of age
- Two years of college or the equivalent in experience
- Demonstrated leadership or supervisory skills and abilities
- Ability to administer program plans within unit
- Ability to successfully lead, teach, work with and relate to children
- Experience in camp counseling and leadership
- Ability to function as part of a camp staff team while being a leader
- Good oral and written communication skills
- Demonstrated maturity and sound judgment
- Proven organizational skills
- Ability to adjust to a variety of environmental conditions, including outdoor and indoor work in varied temperatures and altitudes
- Reliable transportation and a current driver’s license with a safe driving record
- Ability to lift a minimum of 20 pounds

Each employee has the responsibility for actively supporting and promoting the Council's commitment to diversity and for developing Council resources through increased membership, strengthening community connections, serving girls and fund development.