

# Unit Counselor

## JOB DESCRIPTION

Classification: Seasonal/Non-Exempt

## POSITION SUMMARY

Under the supervision of the Camp Director and Unit Leader, the Unit Counselor ensures the delivery of the Girl Scout Leadership Experience and quality program within the camp setting, specifically the assigned unit.

## EMBODIES THE COUNCIL'S CORE VALUES EVERY DAY BY:

- Delivering "WOW!" performance and customer service
- Initiating and embracing change; being flexible in an every changing environment
- Building and maintaining a true team environment, beyond your own responsibilities
- Being creative, innovative, and open-minded
- Being humble and willing celebrate other's successes while learning from personal failures
- Caring enough to communicate openly, honestly, and respectfully
- Understanding there is always room for growth; being open to suggestions and feedback
- Doing more with less
- Believing that work and fun belong together
- Believing that our work requires passion, urgency and a deep understanding of what we do

## RESPONSIBILITIES

- Assist in the planning and implementation of quality programs and the Girl Scout Leadership Experience
- Develop relationships with each camp and guide campers to ensure active participation in unit activities
- Ensure the maintenance of health and safety standards in the unit and throughout camp
- Assist with all camp activities
- Help maintain unit records and reports
- Attend staff meeting and supervisory conferences
- With the Unit Leader, develop personal performance goals and participate in performance evaluation
- Assist with the opening and closing of the unit, including but not limited to cleaning and inventories
- Other duties as assigned

## POSITION REQUIREMENTS

- Must be at least 18 years of age
- High school diploma or equivalent
- Experience working with children as a group leader or teacher
- Ability to work with and teach young people
- Ability to handle an emergency in a calm and thorough manner
- Possess good judgment and the ability to prevent accidents
- Demonstrated maturity, leadership and organizational skills
- Good oral and written communication skills
- Good physical health
- Ability to adjust to a variety of environmental conditions, including outdoor and indoor work in varied temperatures and altitudes
- Current driver's license with a safe driving record
- Ability to lift a minimum of 20 pounds

*Each employee has the responsibility for actively supporting and promoting the Council's commitment to diversity and for developing Council resources through increased membership, strengthening community connections, serving girls and fund development.*