

JOB DESCRIPTION

POSITION TITLE: Girl Experience Associate

CLASSIFICATION: Temporary/Part-time

POSITION SUMMARY: Facilitate Girl Scout programs

Embodies the Council's core values every day by:

- Delivering “WOW!” performance and customer service
- Initiating and embracing change; being flexible in an ever changing environment
- Building and maintaining a true team environment, beyond your own responsibilities
- Being creative, innovative, and open-minded
- Being humble and willing celebrate other’s successes while learning from personal failures
- Caring enough to communicate openly, honestly, and respectfully
- Understanding there is always room for growth; being open to suggestions and feedback
- Doing more with less
- Believing that work and fun belong together
- Believing that our work requires passion, urgency and a deep understanding of what we do

RESPONSIBILITIES

- A. Deliver Girl Scout programs to diverse populations.
- B. Work effectively with team members to achieve team goals.
- C. Support the Council’s membership recruitment and retention goals.
- D. Support the fundraising efforts of the Council.
- E. Perform job duties in accordance with the Safety and Risk Management Plan.
- F. Beyond the description listed above, your skills will be utilized to best benefit the mission of the organization.

POSITION REQUIREMENTS

1. High School diploma or equivalent and preferably pursuing a college degree in education, business, family studies or similar courses.
2. Minimum of one year experience in children’s programs.
3. Demonstrated organizational skills and ability to achieve goals.
4. Unequivocal commitment to pluralism, sensitivity to and ability to work with diverse populations.
5. Good human relations and problem solving skills.
6. Demonstrated written and verbal communication skills.
7. Sensitivity to and ability to communicate effectively with persons of diverse cultures and backgrounds.
8. Bi-lingual (in appropriate languages) highly desirable.
9. Ability to work cooperatively as a member of a team.
10. Willingness to work flexible work schedule, including evenings and some weekends.
11. Ability to lift up to 20 lbs. occasionally.
12. Daily access to automobile in working condition or adequate alternative transportation. Proof of meeting Arizona State requirements regarding auto licensing, driver’s license, and liability insurance.

Each employee has the responsibility for actively supporting and promoting the Council's commitment to diversity and for developing Council resources through increased membership, strengthening community connections, serving girls and fund development.

AA/EEO